Texas Council Risk Management Fund

Keeping Communication Clear: Why Updating Your Fund Contacts Matters

In the fast-paced world of people service, staff transitions are inevitable. But when key contact changes go unreported, it can create unnecessary delays, confusion, and missed opportunities for support. That's why the Fund is making a focused effort to update its member contact records—and we need your help.

The Problem with Outdated Contacts

Every day, Fund staff work to deliver timely invoices, resolve claims, track monthly employee counts, and respond to reporting questions. When we have outdated contact information, we're forced to rely on informal relationships or obsolete records to find the right person. This slows everything down and increases the risk of miscommunication.

Who Should Be on Your Contact List?

Depending on the size and structure of your Center, we typically connect with:

- Executive Director/CEO
- Chief Operations or Administration Officer
- CFO or Head of Accounting
- Human Resources Manager or Director
- HR Support Staff
- Safety or Loss Control Department
- Contracts and Procurement

Having a current list of these contacts helps us respond faster, communicate more clearly, and ensure your team gets what it needs to succeed.

How You Can Help

Updating your contact list is simple. Just email your current information to:

Timm Johnson – timm.johnson@sedgwick.com
Kathy Hulse – kathy.hulse@sedgwick.com

We'll work with you to bring our records up to date. If you'd like, we can also send you the contacts we currently have on file for your review.

And if you ever need to reach someone at the Fund, our contact directory is always available at:

🔗 **tcrmf.org/contact-list**